



Salesperson Code Change

Version 6.7.0

By Musick International, Inc.

Overview

The Salesperson Code Change utility changes one or more Salesperson Codes throughout the Sage 300 database.

Compatibility

Compatible with Sage 300 2020, 2019, 2018, 2017, 2016, 2014, 2012, v6.0.

Installation

The Salesperson Code Change requires a FixIT or DataCHECK. Download and install the latest release of either FixIT Professional or DataCHECK. In the folder where FixIT is installed (default is C:\FixITcc), run the install program “SalespersonCodeChangeInstall.exe”. If running Windows 7, Windows 8 or Windows 10, we recommend running the install as an administrator.

Connect FixIT Pro or DataCHECK

Salesperson Code Change uses FixIT or DataCHECK to establish a connection to the company database. If the database has not yet been defined, start FixIT and verify the connection to the company. If the company is not listed on the “Validate” screen, select the “Locate” icon on the left toolbar, change to “Locate Data using FixIT Path” as the default, and click “New” to add a new connection to the company database. “Apply” the changes and verify the database is available.

Starting Salesperson Code Change

Launch the SalespersonCodeChange.exe from “Start” – “Programs” – “Musick International” – “Salesperson Code Change”.

The utility's main window looks like this:

Select a Company

[SAMLTD-67] Sage 300 2020 v6.7A - Sample Limited Data - Accounts Receivable - 67A

Salesperson Name	Original Code	New Code
Bill Bhaissou	BB	
Don A. Tio	DA	
David Emerald	DE	DEMERALD
Dan Nishiga	DN	DNISHIGA
David Sanjos	DS	
Kathryn Winer	KW	
Peter Louder	PL	
Rhonda Barnes	RB	
Ronald Walters	RW	
Susan Prommer	SP	
WEB sales	WEB	

Change Salesperson Codes

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Enter the “New Code” for each salesperson. Salesperson Codes may contain uppercase letters and numbers. Symbols and spaces are not allowed. Once the numbers are entered, click the “Change Salesperson Codes” button to process the changes.

At this point a prompt is displayed to verify a backup has been made:

BACKUP REQUIRED



This program will make changes in your database. These changes cannot be undone. You must have a valid backup before continuing.

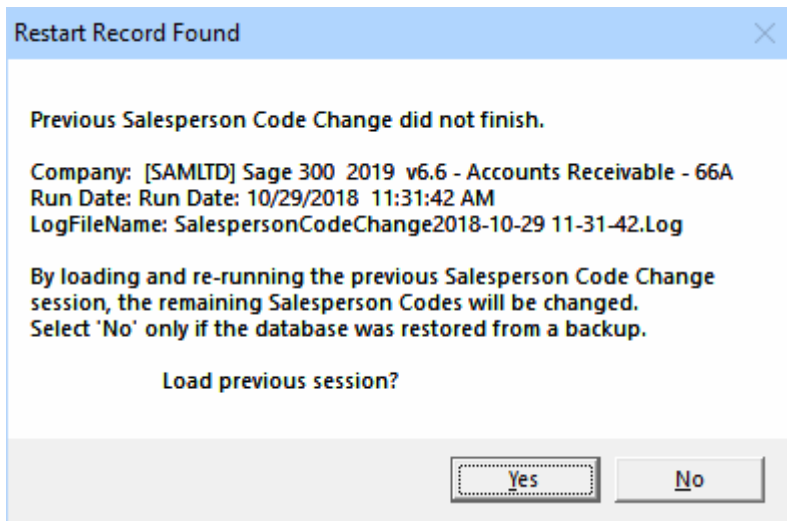
Note: Please run the Data Integrity check and verify the the data before doing any processing. If you receive any error messages or the Salesperson Code Change does not complete, do NOT use this data, please restore from a backup.

If you have any problems, please contact Musick International at Support@Musick-Int.com or 719-395-4124

Do you have a current backup of the database?

Yes

No



It is recommended that you select “Yes” to re-load the previous session and complete the process. As long as no changes have been made to the database, re-running the restart information will complete changing the Salesperson Codes previously in progress. Selecting “No” should only be considered if the database was restored from a backup, otherwise, some tables in data will have the new Salesperson Code and other tables will have the original code.



Thank you for selecting Musick International.

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